

CRAWLEY DOWN VILLAGE C OF E SCHOOL
Accessibility Action Plan
October 2025

Priority: - To ensure equal access for disabled pupils/people by:

1. Ensuring access to the curriculum for all.
2. Improving the physical environment to increase access to education and associated services.
3. Improving the provision of information for disabled pupils/people.

Aim: What we will do.	Task: How we will do it.	Who	Resources	When	Outcome
1. Access to the curriculum for disabled pupils					
Maintain skill levels / training of staff to ensure appropriate curriculum support for disabled pupils.	Identify training courses for appropriate members of staff. When recruiting new staff identify necessary skills in job specification.	SLT Inclusion Lead	Recruitment pack / Staff Reviews EGGS/CPD	As required	Staff will have suitable skills for working with identified pupils.
Make sure there is adequate supervision for any children who require extra support (including support during playtimes and lunchtimes).	Audit/review playground supervision regularly. Increase staffing levels as required Review lunchtime equipment/resources	Inclusion Lead HT/DHT Ts & LSAs LM LMMS	Extra LSA support as appropriate	As required	Safe secure facilities.
Make sure the Support Plan/ILP truly reflects the needs of individual child.	Termly reviews. Inclusion Lead and Outside Agencies to work with teachers if support is required.	Inclusion Lead Ts Outside Agencies	CPD training programme	Review/ evaluate meetings	Identify and remove barriers to learning in every aspect of school life.
Provide suitable equipment to enable the child to access the curriculum most effectively.	Liaise with agencies (SALT, OTs, Social Communication Team, Sensory Support, School Nurse etc.) to identify appropriate resources for individual pupils	Inclusion Lead Outside Agencies	EGGS Locality SENCo meetings	As required	Appropriate resources purchased. Potential barriers to learning are overcome.
Promote a positive attitude to all disabled pupils / people in planning the curriculum, so that every child is equally valued both by the staff and by their peers (eliminating harassment and discrimination)	Planned PSHE/Zones of Regulation topic work. Collective Worship. Charity Events (Comic Relief, Macmillan's Coffee Morning, Children In Need etc.)	HT SLT Ts & LSAs	PPA time CPD meetings	Ongoing	Increase awareness within the school of the needs of those who face inequality of opportunity.
Early identification of needs of disabled pupils/people	Transition Meetings with Pre-Schools and Secondary Schools prior to starting school/ when transferring. Liaison between schools when transferring mid-year. Liaising with other agencies.	Inclusion Lead DSL Ts & LSAs	Transfer/transition meetings & Locality SENDCo PARMS CARMS	Spring and Summer Term	Needs of individual pupils identified early.
2. Improvements to the physical environment to increase access to education and associated services.					
Improving the environment for all by making sure that signage can be used by all and that instructions/directions can be understood by all.	Provide Fluorescent Emergency exit signage. Review other signs and replace as necessary.	H&S committee Inclusion Lead	H&S inspection & meeting	Termly	Exits and entrances will be clearly marked; ensuring H&S Guidelines are met.

	Use Communication in Print to make multi-symbol signage to help children with communication difficulties.	Ts			All other signs will be clearly understood by all.
When planning any redecoration/refurbishment the needs of the disabled people are also considered with a view to helping to increase access to education and associated services.	Consider colours used when redecoration is required. Suitable furniture. Keeping areas clear for access. Walking trail.	Govs HT H&S committee	Allocate funding when budget planning	On going	The Governing Body will endeavour to meet the needs of all the community when planning building projects or any access changes to the school environment.
To make reasonable adjustments to the physical environment of the school for disabled pupils, so that they are not at a substantial disadvantage.	Walking trail. Toilet and Washing facilities Offsite visits – Risk Assessments carried out to identify potential health and safety hazards for all children.	H&S committee HT Ts	Funding from various sources – Fund Raising Committee, School Fund, grants.	On going	The physical environment will be suitable for all abilities and needs.
Early identification of needs of disabled pupils/people.	Meetings within the school to arrange smooth transition systems between classes. Meetings with Pre-schools and Secondary Schools. Meetings with outside agencies e.g. School Nurse, Educational Psychologist, First Team etc. ILP discussed with carers/parents.	Inclusion Lead Ts HT PARM	ILP meetings, Parent Consultation evenings CPD meetings	Termly	Resources and planning will be in place prior to starting school.
3. Improvements in the provision of information for disabled pupils/people.					
Information to be made available in a variety of formats ensuring the needs to the disabled pupils/people are met. (Paper copy / Larger format / Website).	Audit/questionnaire to families. Analyse questionnaire to identify needs. Prepare suitable format.	Govs Office Staff	Set up work party to create/analyse questionnaire.	On going	Better communication systems for all needs.
Improving the signage so that it can be used and directions/instructions are understood by all .	Provide Fluorescent Emergency exit signage. Review other signs and replace as necessary Emergency lighting. Emergency pull cord system is installed in both disabled toilets.	Govs PM	H&S budget, Inclusion funding & DFCG	Pull cord checked every 6 months	Appropriate access to all areas of the school
4. Other.					
Promote equality of opportunity. (Admissions, recruitment and access)	Policies. Admissions Policy. Recruitment and selection.	All stakeholders	Gov meeting & CPD staff meeting	Updated annually	Consistent equality of opportunity in all areas of school life.
Encourage participation in all events by all members of the school's community.	Risk assess activities. Adapt activities/events to ensure participation for all.	H&S committee Staff others		On going	All members of the school community will be able to participate appropriately in all events.

Key:

CPD= Continuing Professional Development

H&S = Health & Safety

ILP= Individual Learning Plan

HT= Head Teacher

SLT= Senior Leadership Team

LM = Learning Mentors

DFCG = Devolved Formula Capital Grant

CARMs = Consultation and Review Meeting

PARM = Planning and Review Meeting

SENDCo = Special Educational Needs & Disabilities Co-ordinator

Ass SENDCo = Assistant Special Educational Needs & Disability Co-Ordinator

Ts = Teachers

LMMS = Lead Midday Meal Supervisor
PM = Premises Manager
Govs = Governors

LSAs = Learning support Assistants
EGGS = East Grinstead Group of Schools

Approved at the meeting of the Governing Board:
Review date: October 2026