



Google meet code of conduct

These codes **MUST** be followed so that all pupils and adults can have a safe and fun experience.

1) Set up your laptop or tablet in a suitable place before you join a meeting (ensure that there are no inappropriate things in the background and make sure that you are comfortable).

2) Wear appropriate clothes; everyone in the meeting will be able to see you.

3) Put yourself on mute when you join - this is so that there are not lots of voices speaking at once - then the teacher will call on you to un-mute if needed.

4) When you are asked to un-mute, ensure that there are no inappropriate sounds in the background first, i.e. language, music, TV programs.

5) Do not take screenshots/pictures of the Google Meet session and do not take videos of the session

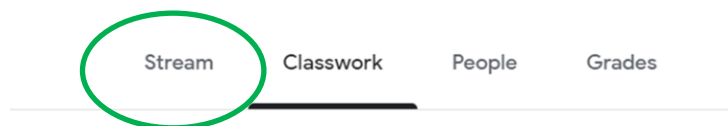
Google meet

how to join a meeting using a laptop/ P.C.:

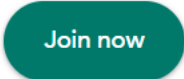
1) Log in to Google classrooms as usual using your username and password.

2) Click on the classroom you have been asked to enter.

3) Click on Stream:



4) Copy and paste the link into your web browser (which will be pasted into your class stream 10 minutes before your meeting time).

5) If your teacher has already started the meeting, you will enter automatically OR you may be asked to give a meeting nickname or code which your teacher will have given you. Then click:  make sure to allow access for your microphone and camera!

SAFETY:

Do not give out this code to other people.

Do not give your log in details to anyone.

Do not join meetings without your parent's permission.

Google meet

how to join a meeting using a tablet/ phone:

1) Make sure you have downloaded the Google meet app:

2) Log in using your username and password.

3) Depending on the device there is either:
- a button with Meeting code written on it OR
- in the top left hand corner there are three horizontal lines, click on it and click on meeting code.

4) Your teacher will paste the code for the meeting in your class stream 10 minutes before your meeting time. Click:
and make sure you allow access to microphone and camera!

Join now

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